



Baby Shower Planning Checklist...

5-6 weeks in advance:

- Set a date and a time
- Create guest list and budget
- Pick a venue
- Choose a theme
- Make refreshment menu
- Buy invitations / mail invitations

2-3 days in advance:

- Send reminders to helpers
- Clean up if it is at home
- Considerations, weather, etc.
- Pick up supplies
- Preparations for baby shower games
- Wrap up gifts / prizes / favors

2-3 weeks in advance:

- Purchase decor
- Purchase baby gift
- Purchase prizes and favors
- Confirm reservations and catering
- Reserve rental supplies
- Finalise refreshment menu

Day before/day of:

- Pick up flowers
- Decorate
- Set up the room
- Prepare and display the food
- Prepare drinks
- Final touches

1 week in advance:

- Order flowers
- Finalise guest list
- Last minute supplies

Any additional to do's:

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